

Application Form – Outreach Worker

Please read the Guidance Notes before completing this form, because we can only determine your suitability for the position from the information you give in this application.

The closing date for this post is **midnight 23rd February 2025** any applications received after this date cannot be considered. Interviews will be held **Interviews:- Tuesday 4th March 2025.**

Please return your completed application form to
office@homestartwarringtonandcheshire.org.uk

Personal Details

Position Applied For:		
Closing Date:		
Surname:		
First Names:		
Address & Postcode:		
Home Tel.No:	Work Tel. No: (if we may contact you at work)	
Mobile No:	E-mail address:	
This post does require the use of a vehicle Do you have access to the use of a vehicle? Do you hold a current driving licence?	Yes	No
	Yes	No

Home-Start's ethos is 'parents supporting other parents' and all staff and volunteers are parents, step-parents or foster parents (of any age) please give details of your parenting experience:

Education, Job Related Qualifications and Specialised Training

Secondary, Further and Higher Education - most recent first

Subjects	Qualification gained (e.g. GCSE, 'A' Level, Highers, NVQ, Degree)	Grade

Job Related Qualifications

Course Title and qualification achieved	Grade

Specialised Training

Course Title and qualification achieved	Grade

Present or most recent job:

Job Title:	Employer's Name and Address
Date Started/Finished	
Weekly Wage/Salary:	

Notice Required:

Purpose of Job and Main Tasks:

Reason for Leaving:

Previous Employment – most recent first

Post	Employer	Time in this Role	Reasons for Leaving

Have you been in continuous employment throughout your career? YES/NO

Have there been any gaps (of more than two months) in your employment? YES/NO

If yes, please provide details.

Are you related to any person who works in a paid or unpaid capacity for Home-Start?
Yes/No

If Yes, please provide details:

Voluntary Work

Please provide details of any voluntary or community work, including work experience, which you have been involved in

Voluntary Sector

Please briefly explain what you know about the voluntary sector

Relevant Skills, Knowledge and Experience

Please use this page and the next to show how you meet the requirements indicated on the person specification. Give details of how you meet the criteria and what evidence you have to show you meet each item. Please structure your statement adopting the key headings of the person specification. Please use no more than two continuation sheets.

References

Please give the names and addresses of two referees. One must be your current or most recent employer. The referee should not be related to you or a member of your household.

Please note that references will be sent for if you are shortlisted for interview.

If you don't wish us to contact your current employer before shortlisting, please tick the box below and provide an alternative referee. We will then only contact your current employer if you are offered the post.

☐

I don't wish my current employer to be contacted before I am offered the post

Referee 1

(Current or most recent employer)

Referee 2

Name:	Name:
Position:	Position:
Address & Postcode:	Address & Postcode:
Email:	Email:
Phone No.:	Phone No.:

Alternative Referee

Name:	
Position:	Email:
Address & Postcode:	Phone No:

Any offer of employment will be subject to a suitable reference from your current or most recent employer. We may want to obtain references from other previous employers.

If offered this position, do you intend to continue working in any other capacity? If Yes give details:	Yes	No

Immigration, Asylum and Nationality Act 2006

Are you eligible to work in the UK?	Yes	No
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Rehabilitation of Offenders Act

This post is exempt from the provisions of the Rehabilitation of Offenders Act, 1974. You must therefore disclose any criminal convictions, including spent convictions, suspended sentences and bind over orders		
Have you ever been convicted of a criminal offence? If yes, you may be asked to supply details.	Yes	No

This post is subject to criminal record checks at enhanced level.

Declaration

I declare that to the best of my knowledge and belief, all statements contained in this form are correct. I understand that should I make a deliberate misrepresentation any employment offered to me may be terminated. In submitting this information I agree that my application details may be held securely by Home-Start Oldham, Stockport & Tameside.

Signed:

Date: